The “Tx History” tab displays all those procedures that have been planned or completed by the provider. Hard tissue charting will also be logged here.

A patient must be selected prior to clicking on the EHR icon.

To View Treatment on A Specific Tooth or Teeth

1. Select Patient ➔
2. Open EHR – Tx History tab ➔
3. Click on the ellipses button next to the Site data field ➔
4. Click on Deselect all ➔ Check the tooth number you want displayed ➔ Click

axiUm – EHR Tx History Tab

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5. RESULT: Only selected tooth/teeth will be displayed.

6. Exit EHR and return to it to restore default for displaying all treatment.
7. This process will NOT show SOAP notes for specific teeth unless the person writing the note stamped it with a tooth “site.”

To View Treatment for a Specific Time Range

1. Select Patient
2. Open EHR – Tx History tab
3. Click on the ellipses button next to the Date data field
4. Check the fields you need to change
5. Change to the desired dates and Click **OK**.

![Select Date Window]

6. RESULT: Only treatment for desired date range will be displayed.

7. Exit **EHR** and return to it to restore default for displaying all treatment.

![Image of Upper Tool Bars]

**Upper Tool Bars on this window:**

- **Clear Data**
- **Create New Record (Chart)**
- **Print Report**
- **Patient Exposures**

- **Add a New Note**
- **View History (Chart)**
- **Options & Settings**
Lower Tool Bars on this window:

- Create New Record (Chart)
- Display Estimate (Cost)
- Add a New Note (General Note)
- Add Patient Consent
- Edit Record
- Options & Settings
- Delete Record
- Start Check

Sub-Menu (Right-Click)

- RIGHT CLICK
- Add Note
- Financial Adjustment Request
- Change to In Process Treatments
- Displays Selected procedure's steps