1. Navigate to the EHR or select the EHR Icon from the desktop.

2. Double click the original lab record in the **Lab** tab.

3. The Remake Lab Order window will appear.

4. Select the:
   a. Discipline
   b. Lab procedure
   c. Reason for remake (Student, Lab)
5. The Lab order details window opens. Complete the details as required and enter a note if needed.

![Lab Order Details Window]

6. Click Approve

![User Authentication]

7. Swipe the authentication card or enter credentials

**The patient has been checked, seated and the treatment can proceed.**