

Semester \_\_\_\_\_

Remission % \_\_\_\_\_

Units \_\_\_\_\_

**TUITION REMISSION BENEFIT AWARD APPLICATION  
UNIVERSITY OF THE PACIFIC**

**STUDENT:** \_\_\_\_\_ **ID#:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**ELIGIBILITY:**

Employee eligible for tuition remission benefits:

Employee Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_ Date of Hire at Pacific\*: \_\_\_\_\_

Employee's Department: \_\_\_\_\_

Employed at another eligible 4-year accredited college or University prior to Pacific?

\_\_\_\_\_ College or University previously employed at

\_\_\_\_\_ Dates of Employment

Eligible Student is: \_\_\_\_\_  
Employee

\_\_\_\_\_ Spouse/Domestic Partner

\_\_\_\_\_ Child

If Child: Age: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Lived in Household at least 5 years? \_\_\_\_\_

*(Child must have lived in the household of the employee or in the household of the employee's current spouse/ domestic partner for at least five consecutive years prior to admission and currently be an eligible dependent – refer to policy for details and exceptions.)*

*Please read tax information from Controller's Office regarding tuition remission, which could be a taxable benefit in some cases. When students receive other sources of payment for tuition (scholarships, grants, assistantships, etc.) the total combined with tuition remission will not exceed 90%.*

*Tuition eligibility benefits are subject to change depending on information obtained from employee, spouse/domestic partner, or dependent during enrollment at the University.*

*\*In a qualified, eligible position per policy.*

**DEGREES EARNED BY STUDENT APPLICANT:**

Bachelor: \_\_\_\_\_ Granted By: \_\_\_\_\_  
Name of School Date

Masters: \_\_\_\_\_ Granted By: \_\_\_\_\_  
Name of School Date

Doctorate: \_\_\_\_\_ Granted By: \_\_\_\_\_  
Name of School Date

**CREDENTIALS OR SPECIAL CERTIFICATES COMPLETED BY STUDENT APPLICANT:**

_____	Date	_____	Date
_____	Date	_____	Date

**CURRENT ENROLLMENT INFORMATION:**

**COURSES THIS SEMESTER:** \_\_\_\_\_ **TOTAL UNITS:** \_\_\_\_\_

(If courses are unknown, please estimate number of units)

**Semester:**    **Fall:** \_\_\_\_\_                      **Spring:** \_\_\_\_\_  
                    **Summer I:** \_\_\_\_\_                      **Summer II:** \_\_\_\_\_                      **Summer III:** \_\_\_\_\_

**Currently Enrolled as:** Undergraduate \_\_\_\_\_ Graduate \_\_\_\_\_ Doctoral \_\_\_\_\_ Certificate \_\_\_\_\_

**SCHOOL:**

Eberhardt School of Business: _____	School of Pharmacy & Health Sciences: _____
The College (College of the Pacific): _____	Conservatory of Music: _____
School of Engineering & Computer Science _____	Research & Graduate Studies: _____
Benerd School of Education: _____	School of International Studies: _____
Professional & Continuing Education/LLL: _____	McGeorge School of Law _____

**Note: A Tuition Remission Form is required to be turned in to HR before each semester begins.**

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED – HUMAN RESOURCES:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DISAPPROVED – HUMAN RESOURCES:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLEASE COMPLETE BOTH SIDES AND RETURN TO HUMAN RESOURCES**  
**(Please refer to plan document for complete details of the Tuition Remission Program)**

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**HUMAN RESOURCES/FINANCIAL AID USE ONLY BELOW:**